

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
Joint Assistant Director, Leisure
6 January 2016**

Amalgamation of two casual posts/budgets into one contract

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>9.1 To exercise within approved budgets all matters of day to day administration and operational management of the services and functions for which they are responsible.</p> <p>9.11.1 The employment of all employees below Assistant Director/ Head of Service level including determining the most appropriate means of recruitment and selection;</p> <p>9.11.2 Formulation, review and revision of person specifications and job descriptions for posts within their service areas</p> <p>9.11.5 Re-</p>	<p>To create an 11.25 hour contracted post for a Trampoline Coach at Dronfield.</p>	<p>DSC currently use 2 coaches based on the following:</p> <ul style="list-style-type: none"> • 3.5hrs/week paid through NEDDC on a casual contract • 3.5hrs/week freelance instructor <p>The freelance instructor can no longer provide the service and coaches of this qualification are difficult to source.</p> <p>There is an opportunity to combine the two posts/budgets to create one single contract and add 4.25 hours to create 11.25 hours contract based upon current waiting lists and demand.</p> <p>Income vs cost of delivery currently stands at a ratio of approx. 2:1 based upon the coaches fees for delivering the current classes.</p> <p>By increasing the</p>	<p>Attempt to identify a replacement for the coach that is leaving from an external source – rejected as this would be very difficult to achieve due to the rarity of this skill set and qualification and the times that our programme would require them.</p>	<p>None</p>

grading of posts below Assistant Director/ Head of Service level following job evaluation		<p>classes and provision we will maintain this ratio, however our income we anticipate to increase significantly.</p> <p>We currently operate these classes at 94% occupancy with large waiting lists at the younger age range.</p> <p>We do not require additional resources to implement this change as this will be met from existing budgets.</p>		
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature:



Job title: JAD - Leisure

To be completed by PA to Director of Transformation:

Unique Reference Number: .DD/002/16/LH.....

Date decision may be implemented following call in (if necessary):

Circulation to:

Councillors
Chief Executive
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit